

# APPLICATION FOR EMPLOYMENT

Personal						
Last Name			First Name			Middle
Apt. No.	No.	Street	City	Province	Postal Code	Tel. No.
						( )
Position(s) applied for				Rate of pay expected?		\$      per
Referred by:						
Are you applying for a full or part time position?					No. of hours:	
Specify the days and hours that you are available during the week.						
How did you learn of about our company?						
Are you legally entitled to work in Canada? Yes <input type="checkbox"/> No <input type="checkbox"/>						
Have you ever been convicted of a criminal offence for which a pardon has not been granted? Yes <input type="checkbox"/> No <input type="checkbox"/>						
If hired, on what date will you be available to start working?						

EMPLOYMENT HISTORY (LIST IN ORDER OF PRESENT/LAST EMPLOYER)						
From/To	Position	Name and Address of Employer	Supervisor's Name	Tel. No.	Duties and Responsibilities	Reason(s) for leaving
/				( )		
/				( )		
/				( )		
/				( )		
/				( )		

**Education and Training**

School	Address	Highest Grade Completed	Degree, Diploma, Licence, or Certificate
High school			
College/University			
Vocational/Business Or Other			

List any other Professional Designations

Other Special Skills and Training:

Typing/Computer skills (Indicate proficiency in particular software):

Extra-curricular activities, awards, etc.

**Personal References**

Name	Occupation	Phone No.
		( )
		( )
		( )

The details of this application are true and complete. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.

Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_

The above application has been adapted from: <http://www.globaltranslations.com/jobform2.htm>